

Dr. Samuel L. Bossard Memorial Library/Gallia County District Library
Employment Opportunity

Date Posted: August 15, 2025
Dates of posting: August 15, 2025 to August 25, 2025 (or until position is filled)
Position: **Youth Services Associate**
Position Type: Non-Exempt
Location: Dr. Samuel L. Bossard Memorial Library
Department: Youth Services
Reports To: Youth Services Program Coordinator
Pay Rate: Minimum starting rate of \$13.49 per hour

Schedule: 24-28 hours per week, scheduled according to departmental needs;
includes daytime, evening, and weekend hours;
must be able to meet the flexible scheduling needs of the Library

Position Description:

Working under the direct supervision of the Youth Services Program Coordinator, the Youth Services Associate must be a creative, energetic, and flexible individual who will provide exceptional youth services through assisting with planning, conducting and advocating services that meet the needs of the children and youth in the community.

Minimum Qualifications:

- High school diploma or equivalent required.
- Requires combination of higher education, experience, certification, and training which provides the knowledge, skills, and abilities necessary to perform the work associated with this position.
- Must have experience working with children/youth, ages birth through teens; strong public speaking and interpersonal communication skills essential; some library-related experience is highly desirable.

Other Requirements:

- Must possess a valid driver's license and have access to a vehicle.
- Must pass criminal background check.

Interested applicants should obtain an application and job description from Bossard Library, 7 Spruce Street, Gallipolis, or online at www.bossardlibrary.org. Completed application must be mailed to:

Debbie Saunders, Library Director
Bossard Memorial Library
7 Spruce Street
Gallipolis, Ohio 45631